**HEYBRIDGE BASIN PARISH COUNCIL**

**To the members of Heybridge Basin Parish Council**

The public and Press are invited, and all Councillors are summoned, to attend the forthcoming EXTRAORDINARY Meeting of Heybridge Basin Parish Council. The meeting will be held at **St George’s Community Room, Basin Road, Heybridge Basin, CM9 4RJ on Wednesday 9th November 2022 at 11:30am,** to transact the following business:

**Recording of meetings**

Please note, the Council may be recording any part of this meeting held in open session. Members of the public attending the meeting with a view of speaking are deemed to be giving permission to be included in the recording.

Signed: Jenny Sjollema Date: 4th November 2022

Chair to Heybridge Basin Parish Council.

**AGENDA**

1. **Chairman’s Welcome**
2. **To receive apologies for absence.**
3. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
4. **Replacement Bench**
5. To receive an update from the Clerk regarding the costings of the replacement bench and agree any action to be taken.
6. **Fence over drainage ditch**
7. To receive an update from the Clerk regarding the dangerous fence over the drainage ditch on basin road and agree any action to be taken.
8. **DMCP**
9. To receive an update from the Clerk regarding the minor repair works and lining of the car park and agree any action to be taken.
10. **Budget 2023/2024**
11. To discuss the budget for 2023/2024 including identifying expenditure heads and their provisional costings and agree any action to be taken.

Provisional Date of Next Council Meeting Tuesday 6th December 2022

Clerk Contact details: [clerk@heybridgebasinpc.org.uk](mailto:heybridgebasinpc@gmail.com)

Website: [www.heybridgebasin-pc.gov.uk](http://www.heybridgebasin-pc.gov.uk)